

# Application for Passenger Transport Service Operator Accreditation

## Booking Service Provider

Form ID: PT906-01 (03/23)

A Booking Service Provider (BSP) is a taxi radio room, network or ride-source platform.

Before you prepare this application, you should contact the Regulations Team by emailing [operator.accreditation@stategrowth.tas.gov.au](mailto:operator.accreditation@stategrowth.tas.gov.au). Information is available on [the website](#).

The Transport Commission may require additional information to support the application.

The Transport Commission may conduct its own enquiries as part of the assessment of this application, including to verify any information you provide, or to obtain additional information it reasonably considers is required.

An application fee is payable. An invoice for the fee will be sent on receipt of the application form. The application will not be assessed until the fee is paid.

### Invoice Details

The invoice for the application fee should be sent to:

Name

Email address

### Applicant Details

Name

Trading name

Australian Company Number (ACN)

Business address

Suburb or town

Postcode

Postal address

Suburb or town

Postcode

Email address

Phone number

Does the Applicant operate as a BSP in any other state or territory in Australia?

Yes      No

If yes, provide details below:

Does the Applicant operate as a BSP outside of Australia?

Yes      No

If yes, provide details below:

Please provide website, social media links and any other information about how the service is advertised:

## Responsible Person

First name

Last name

Date of birth

Phone number

Residential address

Suburb or town

Postcode

Postal address

Suburb or town

Postcode

Email address

Licence number

State of issue

What position does this person hold with the Applicant (eg office holder, employee, etc)?

How long has the person been in this position?

What is the person's relevant experience?

## Service Details

Main address service is operating from

Suburb or town

Postcode

Address where records will be kept and may be inspected (if different from above)

Suburb or town

Postcode

Type of service (Taxi / Wheelchair Accessible Taxi (WAT) / Ride Source / Other - provide details)

Operating area (state-wide / taxi areas)

## Scale of Service

Proposed number of vehicles

Proposed number of drivers

Estimated number of affiliated operators (taxi only)

## Supporting Documents

Please provide the following supporting documents.

- Applicant:
  - » Current and historical company extract from ASIC.
  - » A completed Safety Management System Report ([form is available on the website](#)).
- Responsible Person:
  - » Required: Current (within 90 days) National Police Certificate issued by Tasmania Police or equivalent interstate police authority, for the purposes of a schedule I record (Note - police checks obtained from the internet will not be accepted).
  - » Optional: Any other relevant information to support the application.

## Personal Information Protection Statement

You are providing information to the Transport Commission, which will manage that information in accordance with the [Personal Information Protection Act 2004](#).

The personal information collected here will be used by the Transport Commission and may be disclosed to other authorities including the Department of State Growth and Registrar of Motor Vehicles, for the purpose of administering the [Taxi and Hire Vehicles Industries Act 2008](#), [Passenger Transport Services Act 2011](#), [Vehicle and Traffic Act 1999](#) and associated laws.

Failure to provide this information may affect the assessment of your application, or records not being properly maintained. The Transport Commission may also use the information for related purposes, or disclose it to third parties in circumstances allowed for by the law.

You have the right to ask the Department of State Growth to give you access to the personal information you have provided. You may be charged a fee for this service.

Applicant name

Signature

Date

If the applicant is not an individual, include position and authority to sign of behalf of the applicant:

Witness name

Signature

Date

## Submit Application

Submit your completed application form via email to [operator.accreditation@stategrowth.tas.gov.au](mailto:operator.accreditation@stategrowth.tas.gov.au).

If at any stage you wish to withdraw your application, send a request to the above email address.

## ENQUIRIES

Email [operator.accreditation@stategrowth.tas.gov.au](mailto:operator.accreditation@stategrowth.tas.gov.au)

Phone 1300 135 513